

# TENANT CLEANING CHECKLIST<sup>1</sup>

## ALL ROOMS

Applies to Bedrooms, Living Room, Dining Room, Bathrooms, Utility/Laundry Room, and Kitchen

- Sweep ceilings gently for cobwebs/dust
- Clean ceiling fans/light fixtures /switch plates.
- Spot clean around door knobs and face plates
- Replace missing or burned out light bulbs
- Clean all doors, trim, baseboards and windowsills
- Clean all windowsills and window tracks (including slider door tracks)
- Clean inside all closets, including shelves
- Clean cabinets and drawers inside and out
- Clean any stair rails or ledges
- Lightly wash walls as necessary to remove smudges and stains.
- Dust blinds
- Vacuum/Clean all heat vents and air registers
- Change furnace filters as necessary
- Clean out and sweep fireplace, clean fireplace screen and glass
- Sweep/mop floors where necessary
- Must have the carpets professionally cleaned prior to move-out. However, be aware that you will be charged if the cleaning is not up to Owner/Agent's Standards. Please contact us for preferred carpet cleaning companies.

## BATHROOMS

- Clean toilet inside and out, including base
- Polish mirrors
- Clean counters
- Clean cabinets and drawers inside and out
- Clean tubs and shower, ensuring all soap scum is removed

<sup>1</sup> Please note this list may not be all inclusive. Each property is unique and is meant to provide you a guideline. For questions or concerns, please be sure to contact your Property Manager.



### UTILITY / LAUNDRY ROOM

- Clean washer- outside, control panel, agitator, around lid
- Clean dryer- outside, control panel, lint trap
- Clean counters Clean cabinets and drawers inside and out

### KITCHEN

- Clean stove/oven including control panel, knobs, rack, door, and broiler.
- Clean hood vent, under hood vent, filter
- Replace burner drip pans if necessary
- Clean all cabinets, drawers, shelves and breadboards inside and out
- Clean refrigerator inside and out and wipe off the top, as well as the underneath and grillwork.
- Clean microwave inside and out
- Clean dishwasher inside and out
- Clean sink and garbage disposal- rust and scum free
- Clean any food or grease stains off blinds

### GARAGE

- Sweep floor
- Clear garage and attic of any personal belongings or garbage
- Leave garbage cans in garage (please make sure they are empty)

### YARD

- Mow and edge as necessary (Only if you are responsible for lawn care)
- Weed Rake leaves if necessary Sweep patios, decks and walk.
- Clean up after your pets (if applicable)

